



Memo No. NIT/17/2022

Date: 16.09.2022

QUOTATION TENDER NOTICE

Sealed quotations on the following items are invited from the bonafide and resourceful Printing Press/Supplier/Dealer for 'Student Identity Card' (with sample), "Meeting Book" and 'Library Card' within 25.09.2022 (from 11 am to 3 pm). All quotations will be open on 26.09.2022 at 12:30 p.m.

• **The details are as follows:-**

- 1. Identity Card :** Digital laminated I. Card with printed tag and jacket (Approx 250 pcs)
- 2. Library Card :** Specification should be collected from college office (Approx 300 pcs)
- 3. Meeting Book:** Specification should be collected from college office (Approx 50 pcs)

(Signature)
16.09.2022

Accountant
Swami Dhananjay Das
Kathiababa Mahavidyalaya
Bhara, Bankura, W.B



(Signature)
16.09.2022

[Dr.Kakali Ghosh Sengupta]

PRINCIPAL
Swami Dhananjay Das Kathiababa
Mahavidyalaya, Bhara
P.O.-Bhara, Dist.-Bankura, W.B

Terms & Conditions:

- This notice will be cancelled if submitted quotations are less than three.
- All sealed quotations should reach college tender box **by hand/regd. post** within stipulated date and time.
- Submission of quotation is not allowed after the expiry of last date & time.
- Ordinarily lowest rate/~~highest rebate~~ of quotation will be accepted.
- The rate should be quoted both in figures and words.
- The envelope must be superscripted with "**Quotation for I. Card, Meeting Book and Library Card**".
- The college authority is not bound to accept the lowest rate and reserves the right to cancel any item/ quote or all the quotations without assigning any reasons.
- Payment will be made by A/c payee Cheque in the name of the Printing Press/Contractor/Company/Supplier as appeared on the quotation paper and after completion of the work satisfactorily / supply of quality item(s).
- Rate should be quoted in figure as well as in words also inclusive of all incidental chargers and free delivery to the college store.GST should be quoted separately with the percentage of the different Item. Xerox copy of Sales Tax / other Tax Registration Certificate (if any) have to be produce along with tender.